

Unpaid Intern and Volunteer Acknowledgment Statement

This is an agreement among _____ (“Intern/Volunteer”), and Northwestern University. The purpose of this educational internship is for intern to learn and to gain valuable insight and experience. The term of this internship begins on _____ and ends _____.

By signing this form, I certify that I:

- Understand that this Unpaid Intern or Volunteer assignment does not entitle me to wages, compensation or other fringe benefits.
- Understand that the internship is related to an educational purpose and there is no guarantee or expectation that the activity will result in employment with Northwestern.
- Agree that my services are offered freely without pressure or coercion
- Understand that I am responsible for following all rules and instructions while participating in the internship or volunteer arrangement, and that my failure to do so will result in an immediate end to the arrangement.
- Am aware that Northwestern University does not provide insurance coverage for Unpaid Interns and Volunteers if personally injured or if damage occurs to personal property while acting as an Unpaid Intern or Volunteer. I further understand that I will not receive pay for volunteering services and am not entitled to worker's compensation benefits, health insurance benefits, or any other benefits available to employees of Northwestern University. I agree that I will not hold Northwestern University, its officers or agents thereof liable for any injury sustained to person or property while acting in a volunteer capacity.
- As an authorized volunteer or unpaid intern, I understand that I will be acting on behalf of Northwestern University and I will conduct my activities accordingly. I have read and agree to the terms and conditions of my activities, and further understand that for my personal safety, I must follow all applicable University policies and procedures and the directions of the faculty member or University employee overseeing my activities.
- Understand that as a volunteer or unpaid intern, I may be required to have a criminal background check performed prior to starting the assignment.

Signature of Volunteer/Unpaid Intern

Date

Signature of Parent/Legal Guardian (if under age of 18)

Date